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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training
THROUGH: Deputy Director of Training

DATE: 23 July 1959

FROM : Registrar/TR

25 YEAR RE-REVIEW

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SUBJECT: Weekly Activity Report No. 29
15 July - 21 July 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

1. Today we are conducting a first running of a Training Assistant Orientation. In attendance are:

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This will be a one-day program, with participants being briefed by Registrar personnel only. [redacted] has been given the responsibility to supervise this new program and has done a nice job with it.

Our two presentations - for Training Officers and for Training Assistants - probably meet the initial needs for personnel newly assigned to training responsibilities. However, we need a third program, too. I would recommend a semi-annual get-together of old and new non-OTR training persons, convened by DTR. Probable topics - current thinking affecting the role of training liaison personnel, new developments in training opportunities, reassessment of old programs, the place of component training, training budget and personnel limitations, administration of the language program, etc. Such a session could be a real inspirational shot-in-the-arm to those performing the training liaison function, and be mutually beneficial to OTR in securing the place of DTR as Director of Training for CIA.

2. After ascertaining that the three candidates for Evelyn Wood's Dynamic Reading Course could be identified as CIA, arrangements were made by phone for the enrollment of Borel, [redacted] for the September program. Applications and deposits will be forwarded to the school within the next week.

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3. Two of the Senior Officer candidates [redacted] OL, AFSC; and [redacted] OL, ICAF) returned from their overseas assignments during the past week. They were briefed by this office and since they were not in this area for the DD/P briefing on 8 July 1959, notes taken at that briefing were made available to them. Only one

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Senior Officer candidate remains to be processed - Samuel [redacted] Naval War College. He is expected back from overseas this week. [redacted] who recently returned from the Naval War College, has offered to give [redacted] a thorough briefing prior to his departure for Newport, Rhode Island.

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[redacted] Clearances have been received on all but one candidate - [redacted] OBI, who was nominated for the third slot at ICAF when it was suddenly made available to us in May.

4. We are pleased to be able to report that our revision of Form 73, Request for Internal Training, has been approved by the Forms Management Staff and is now in the hands of the Printing Services Division. We have not yet been given an assured availability date but there is good reason to believe that these forms will be in stock for general use within three weeks.

5. I will attend an electronics computer demonstration at the Vanguard Center Friday morning, arranged for by the Management Staff.

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6. It was certainly not my intention to compound DTR's worries by bringing up the OTR regulatory issuance last week. At least there's a moderate chuckle in it - now that [redacted] is recommending I clear up the regulations mess myself! Sometimes the loudest wheel gets the grease - but up one's axle.

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7. C/LAS is attending another Interdepartmental Meeting of Language Training Directors so I have furnished him an extract of full-time external training requirements for which we would normally look to other Agency sources to provide the capability. The languages are not commonly offered. I've alerted [redacted] to some of the rarer languages requested on a part-time basis, too.

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25X1

8. [] has arranged with HEW to keep us current as new Language and Area Centers are established under the provisions of Title VI, National Defense Education Act. At present there are 19 Centers at 14 institutions of higher learning. (The U. of Penn, Michigan, Harvard, Chicago, and California have two each.) Priority critical languages include []

[] but the centers are also approved for []

9. We have reserved R&S Auditorium for the morning of September 11 to accommodate the JOT's. This is the final scheduled day for the IOC, during which a test is administered. If the course runs, we can easily provide testing space elsewhere; if the course is postponed, there is no conflict.

10. During the past week we have received a large number of applications to attend the VLTP. Applications to date total 182, and over 70% have requested classes in the Admin Building area. Thus far there are 44 applicants for [] and lesser numbers for 19 other languages.

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11. [] has recently visited 12 of the DD/I and DD/S Training Officers and provided them with custodial copies of training records which we have developed for their use. Reactions have been heartening and grateful. Marie will continue her liaison trips until each office has received its copy. We are turning over the OTR copy to the CSB secretary.

12. There are no courses scheduled to begin 27 July.

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13. During the week 15 July - 21 July 1959, there were
350 persons enrolled in OTR conducted training:

111 enrolled in 19 classes (11 languages) voluntary

129 enrolled in 28 classes (8 languages) internal

10 enrolled in 1 Intelligence School course

50 enrolled in 1 Operations School course

11 enrolled in 1 SIC course

14 enrolled in 1 area course

3 from other Government agencies

3 Dependents

19 Reserve Officers

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